Professor of Practice Activities

### **SUMMARY OF PROFESSIONAL ACTIVITIES**

The purpose of this form is to permit the faculty member to present his/her own case in an orderly way. It is assumed that qualifications for evaluation/contract renewal can be classified under (I) teaching, (II) advising, (III)contribution to the profession, or (IV) other service to the community. These categories are explained in some detail in the [Faculty Manual, Section 2.34](http://provost.syr.edu/faculty-support/faculty-manual/2-34-areas-of-expected-faculty-achievement-teaching-research-and-service/). Please attach your curriculum vitae with this form This form is designed to replace Senate Form A for professors of practice in the School of Information Studies.

**Check all categories to which this form applies:**

□ Professor of Practice Annual Evaluation

□ Professor of Practice Contract Renewal

|  |  |
| --- | --- |
| Name | Today’s date |
|  | Date of initial appointment |

**ACADEMIC BACKGROUND-EDUCATION**

|  |  |  |  |
| --- | --- | --- | --- |
| **Institution** | **Program** | **Dates attended** | **Degree** |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |

**PROFESSIONAL BACKGROUND-EMPLOYMENT**

|  |  |  |
| --- | --- | --- |
| **Institution or Organization** | **Effective date** | **Role/Years of Service** |
|  |  |  |
|  |  |  |
|  |  |  |

**TEACHING AND ADVISING**

*If insufficient space is provided for your response, please add pages at the end of the document with a reference in the appropriate item.*

1. **TEACHING**

*Please describe the nature and extent of your teaching responsibilities at Syracuse University, with particular attention to information that will help the department and the Committee to understand your contribution in this area and to interpret information they may receive as to enrollments, curriculum development, reactions of students to your courses, etc. Feel free to provide a self-assessment of your work in this area and to suggest how your contribution should be evaluated by the department and the Committee.*

1. **ADVISING**

|  |  |
| --- | --- |
| **(Submit a statement about your philosophy and general style of**  **advising.)** |  |
| **a. Undergraduate advising** | **Estimated # per year** |
|  |  |
|  |  |
| **Honors programs, special opportunities, etc.** |  |

|  |  |
| --- | --- |
| **b. Graduate advising** | |
| **Estimated # per year** | |
| **Recruiting advising** |  |
| **M.S. thesis committee** |  |
| **M.S. thesis advisor** |  |
| **Ph.D. thesis committee** |  |
| **Ph.D. thesis advisor** |  |
| **Alumni advising** |  |
| **Member or chairman of qualifying examination**  **committees and dissertation defense** |  |

|  |
| --- |
| **c. Other teaching activities, curriculum development, guest lecturing, continuing education activities, free university courses, non-credit workshops, study group guidance** |
|  |

|  |
| --- |
| **d. Other informal teaching activities (e.g., adviser on student groups, clubs)** |
|  |

1. **CONTRIBUTION/CONNECTION TO THE FIELD/PRACTICE**

*Please use the headings which seem appropriate to your case or to add additional areas if needed..*

1. Publications
2. Conference presentations and attendance
3. Active Membership in Related Organization (e.g. ACM, PMI)
4. R&D (e.g. Product Development)
5. Speaking Engagements (e.g. Webinars, invited talks, professional development)
6. Organizational Leadership
7. Assessment Engagements
8. Consultation
9. Partnership with Industry
10. **SERVICE**
11. Department, college or university committees.
12. Administrative duties.

c. Work with government, industry, private agencies or institutions in a professional capacity.

d. Participation in professional organizations, with offices, if any. Include all possible activities, responsibilities, assignments and appointments.

1. Community activities related to professional work.
2. Other community activities.
3. **DISTRIBUTION OF ACTIVITIES**

*Few faculty members try to excel in all of the categories of professional activity listed above; indeed, most of us emphasize one or two. Please estimate the distribution of your time among them and then indicate which of them is most significant.* Please discuss the distribution of your time and explain how this affects your accomplishments and reflects on your goals.

|  |  |
| --- | --- |
| a) teaching | % |
| b) advising | % |
| c) practice | % |
| d) other service | % |
| e) most significant |  |
| f) explanation of above if appropriate | |

1. What is your focus for the next 12 months? What activities will you engage in to help you grow as a Professor of Practice?

**VII.** What were your main barriers this year? Main opportunities?

**VIII. Candidate’s professional statement**

*In this section, the candidate is asked to address the ways in which the various accomplishments or aspects of work (teaching, practice, service) come together in ways that suggest particular strengths, talents, or promise. This can be a separate document attached to this form.*