

# What Students Need to Know...

Syracuse University's new Academic Integrity Policy, effective January 1, 2017, is designed to make integrity and honesty central to the University experience. The policy creates four sets of expectations.

## CREDIT YOUR SOURCES

Always acknowledge other people's ideas, information, language, images, or other creative efforts when incorporating them into work you submit, whether that work is written, oral or visual.

### STUDENTS WHO VIOLATED THIS EXPECTATION

- Copied sentences from a website into the 1st draft of a paper without citing the source.
- Padded their own writing with passages from other published work.
- Used photos taken by others in a presentation without citing the photographer.
- Paraphrased another's ideas without noting the original author.

## COMMUNICATE HONESTLY

Deal openly and honestly with faculty, instructors, staff and fellow students.

### STUDENTS WHO VIOLATED THIS EXPECTATION

- Claimed falsely that they were ill or had a death in the family to take a make-up exam.
- Lied about the amount of time they had spent on a community service project for a course.
- Signed another student into a course via attendance sheet or clicker when that student was absent.
- Changed research results to skew the interpretation of their findings.

**These examples are not exhaustive. Any action that improperly influences the evaluation of a student's academic work, gives one student unfair academic advantage over another, or encourages the violation of academic integrity by others constitutes a violation of this policy.**

## WHEN IN DOUBT, ASK

When any academic integrity expectation is unclear to you, ask your instructor or the Academic Integrity Office staff at [aio@syr.edu](mailto:aio@syr.edu) or call 315.443.5412.

## DO YOUR OWN WORK

All work submitted for a course must be your own unless an instructor gives explicit permission for collaboration or editing.

### STUDENTS WHO VIOLATED THIS EXPECTATION

- Collaborated with others on a take-home assignment that was supposed to be completed individually.
- Submitted the same paper or artwork in two courses without written approval from both instructors.
- Shared the contents of a quiz, not provided by the instructor, with another student taking the same quiz.
- Had a cell phone or other prohibited material within easy reach during a closed-book exam.

## SUPPORT ACADEMIC INTEGRITY

Promote academic integrity at SU. Avoid actions that encourage or cover up violations by others.

### STUDENTS WHO VIOLATED THIS EXPECTATION

- Purchased completed assignments from an essay mill.
- Made a completed exam available to others when they should have known it would be used for fraudulent purposes.
- Helped another student cover up a violation.
- Lied during an academic integrity investigation.

**...To Uphold Academic Integrity at SU**

**SYRACUSE UNIVERSITY**  
**Academic Integrity Office**